



# ARTIST GUIDELINES

Festival Dates: April 2 & 3, 2011, 10AM - 5PM  
[www.artinthepass.com](http://www.artinthepass.com) or  
[info@artinthepass.com](mailto:info@artinthepass.com) for more information

## General Instructions

- An accepted application is a commitment to the show. No refunds will be made for cancellation, inclement weather, illness, or any other reason. NO EXCEPTIONS.
- All artists must show for the full two days of the festival. Artists are required to staff their exhibits during festival hours.
- Our primary concern is the creative vision of the applicant and the quality of the work. Work must be original in concept and made under his/her direct supervision. Original art must occupy more than 50% of the exhibitor's booth space. Artist's statements clarifying production methods are required. All "Original work" means no copies, reproductions or facsimiles of any type.
- Commercial studios involved in multiple or volume production will not be considered for the show. No machine reproductions, photo mechanical reproductions or commercial reproductions (photo offset, letter press, photocopy, gravure or giclée) are permitted **unless** they are signed editions of no more than 250, properly framed, and clearly labeled "reproductions". Artist must define "limited edition" in their Artist Statement, and must disclose their process to the buyer
- No mass reproduction in combination with original, hand-crafted work is permitted. Copies from the works of masters, advertisements and widely circulated photographs are not considered original works of art and will not be permitted. All items must be handmade by the artist. Commercially manufactured items, commercial molds, patterns or kits are not acceptable.
- All work exhibited must be comparable to work shown in submitted images. Any work exhibited at the show which is inconsistent with the juried subject will be removed by the Committee Chairmen. Artists accepted to the show must exhibit two-dimensional work (e.g., photography, painting, watercolors, graphics, pastels, prints and drawings) as appropriately framed and glazed pieces. Unframed, matted works may only be shown in one flip bin and the bin must be clearly marked reproduction.
- Seventy-five percent (75%) of the work displayed in each booth must be for sale at the festival.
- The festival does not allow political campaigning, speeches or advertising.
- Be sure to send a SASE with your application. Images submitted for jurying by the accepted artists will remain the property of Art in the Pass and may be used for publicity and affirmation purposes during and after the festival.

APPLICATIONS POSTMARKED BY...	CHECK 1	CHECK 2	NOTIFICATION MAILED BY...
	JURY FEE	BOOTH FEE & EXTRA T-SHIRTS	
December 7, 2010 or prior	Non-Refundable \$25/ artist	\$125 / space (includes 1 T-shirt) \$15 / extra T-shirt <i>Refunded if not accepted into show.</i>	January 10, 2011
<b>Late registration January 30, 2011</b> <i>if spaces are available</i>	Non- Refundable \$25 per artist	<b>\$150/SPACE (INCLUDES 1 T-SHIRT)</b> \$15/ EXTRA T-SHIRT	February 15, 2011

## ARTIST HOSPITALITY

- An artist hospitality area will be available on Friday from 1 – 5 pm for water and on Saturday from 7 – 9:45 am and Sunday from 8:45– 9:45 am for coffee, soft drinks, water and snacks.

**Artist Party:** An Artist Party will be hosted by the Festival Committee on Friday Night to welcome Artists.

## DOT HECTOR & GRETCHEN HARRIS MEMORIAL SCHOLARSHIPS

Every artist is asked to donate a piece of their work worth at least \$35 or more to be auctioned off in the Silent Auction tent. The money raised is given to high school seniors who will be majoring in art in college. In the past we have been able to give two \$1000 scholarships a year. We thank you for your help in this endeavor.



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### DEFINITIONS OF ELIGIBLE MEDIA

Artists may apply in more than one category, but must submit a separate application form, jury fee, and images for each medium; only the booth image may be repeated. PLEASE NOTE: If you are accepted in only one medium, you may exhibit only in that category.

- **CERAMICS/POTTERY** – Original clay and porcelain work other than jewelry. No machine made or mass-produced work is accepted. If multiple pieces of the same design are displayed, each must be signed.
- **DRAWING** – Pencil, charcoal, chalk, pastels, pen & ink, etc.
- **FIBER** – Work crafted from fibers including basketry, embroidery, weaving, leatherwork, tapestry and papermaking. No machine tooling, machine-screened patterns or other forms of mass production accepted. No factory-produced wearable items may be exhibited, regardless of additional modification or enhancement by the artist.
- **GLASS** – No molds or other forms of mass production allowed.
- **JEWELRY** – No commercial casts, molds, or production studio work. All jewelry, regardless of medium, must be entered in this category.
- **METALWORK** – Non-sculptural, non-jewelry works crafted from metal.
- **2D MIXED MEDIA** – Incorporates more than one type of material, with a relief depth of less than 1/8 inch.
- **3D MIXED MEDIA** – Non-sculptural work incorporating more than one type of material. This category is for objects that are “decorative” rather than “useful.”
- **PAINTING** – Oil, acrylics, etc.
- **PHOTOGRAPHY** – Prints made from artist’s original image must be processed by the artist or under artist’s supervision. Photographers are required to disclose both their creative and printing processes.
- **PRINTMAKING & DIGITAL ART** – Artist created prints, serigraphs, digital art, etc., properly signed and numbered, in limited editions, on archival quality materials. Images of Giclées may not be submitted to the Jury (but may be sold if less than 50% of your exhibit and signed/numbered). Digital Art is original work that is executed by the artist using a computer.
- **SCULPTURE** – 3-dimensional original work done in any medium, as determined by the artist.
- **WATERCOLOR** – Layered and pigmented water-based media including gouache, tempera and transparent watercolors applied to archival acid-free stock or handmade papers.
- **WOODWORK** – Original hand-tooled, machine worked, turned or carved work.

### CASH AWARDS

Art in the Pass is awarding cash prizes this year in four categories and overall. The categories are Painting, Photography, Pottery, Sculpture, and Other. The categories were broken down in this manner due to the size of the festival. The awards are as follows: \$300 Best in Show, \$200 Best in Category; \$100 Runner-up in Category.



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**INSTRUCTIONS:** Each artist should select one piece of work to enter for the cash award and display it prominently in your booth along with the provided card. The judging will take place on Saturday morning and the awards will be presented Sunday.

### SECURITY

The City of Pass Christian will provide security around the park. However, participants should properly secure their booth in order to discourage theft.

### REGISTRATION & SET-UP:

- Exhibitors must check-in with the registration desk before beginning set-up to receive their Registration Packet. Registration will be at the Park in the Silent Auction Tent. Registration and set-up hours are Friday, April 1st from 1 p.m. to 5:30 p.m. (**please do not plan to setup early**) and Saturday, April 2 from 7 to 9:30 a.m. Set-up must be complete by 9:30 a.m. Turn in your donation for the Dot Hector and Gretchen Harris Memorial Scholarships by 9 a.m. on Saturday.
- If you are traveling/staying in a recreational vehicle, generators are not allowed at the festival site.
- Artists bear the responsibility for all set-up and security needs for their exhibit. The festival will not be responsible for loss, damage, or injury of any kind.
- Each artist is provided a 100 square foot (10' x 10') exhibition space along with a shared 4' perimeter at the rear of the booths. All work exhibited must be limited to this space.
- Artists are responsible for providing all display booths (white tents preferred), racks, tables, and associated display equipment and supplies. Security is provided from 6 PM till 7 AM, however, Art in the Pass is not responsible for any damage which may occur to work, equipment or other material due to rain, wind, fire, theft, etc. Please make sure you bring enough weights to secure your tent in the event of strong winds or storms. Artists are responsible for the assembly and disassembly of all items. Electricity is not available in the park.
- An Artist Nameplate and Booth Number sign will be furnished by the festival and should be hung on the front upper right side of your tent or display area. These signs will be collected Sunday for use in future years.

#### **IMPORTANT THINGS TO KNOW:**

- Although the park has a lot of large oaks, there are very few places where there is shade all the time. It is strongly recommended that artists bring a tent.
- Artist Parking is available very close to the Park. Please use this space and leave parking adjacent to the park available for patrons.

**DURING THE FESTIVAL, ARTIST VEHICLES MUST BE MOVED FROM THE STREETS ADJACENT TO THE FESTIVAL: FLEITAS, SCENIC, AND 2<sup>ND</sup>, BY 9:30 A.M. ARTIST PARKING WILL BE NORTH OF CITY HALL ON FLEITAS.**

- Exhibitors should be in their booths by 9:45 a.m. each morning for the opening of the festival.

**DRIVING ON THE GRASS IN THE PARK IS STRICTLY PROHIBITED AND MAY RESULT IN A FINE OF \$500.**

### CHECK-OUT & DISMANTLING

- Absolutely no packing prior to 5 p.m. on Sunday. Exhibitors who pack early will not be invited to return.
- Dismantling must be completed by 7 p.m. on Sunday, April 3, 2011.
- A **Festival Evaluation Form** will be handed out at registration. Please take a few moments to give us your ideas and input for future shows by completing the evaluation and returning it to the festival official that comes on Sunday between 3 and 5 p.m.

### SALES TAX

*Continued...*



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- The Mississippi State Tax Commission requires that all exhibitors pay 7% tax. Sales Tax forms are included in your Registration Packet. The festival will collect sales tax on Sunday, April 3, between 3 and 5 p.m. Checks should be made out to Art in the Pass with a note for "Tax Purpose" and placed in the tax envelope provided. MSTC has told us that you *CANNOT* send in your own sales tax report. We must send it in with one check for all vendors.

### LOCAL PLACES TO STAY

Accommodations: along HWY 90		Hotels & Casinos:	
<b>Long Beach:</b>		<b>Bay St. Louis:</b>	
Long Beach Lodge	228-363-0300	Hollywood Casino & RV Resort	228-467-9257
<b>Bay St. Louis:</b>		<b>Gulfport:</b>	
Economy Inn	228-467-8441	Island View Casino Resort	877-774-8439
Palm House	228-469-0040		
Knight's Inn	228-467-2511		
<b>Waveland:</b>			
Coast Inn	228-467-8334		
Travel Express Inn	228-466-2605		
Budget Inn	228-467-9034		