



FOOD VENDOR GUIDELINES

Festival Dates: April 4 & 5, 2009, 10AM - 5PM

www.artinthepass.com or info@artinthepass.com

GENERAL INSTRUCTIONS

- An accepted application is a commitment to the show. No refunds will be made for cancellation, inclement weather, illness, or any other reason. NO EXCEPTIONS.
- All food vendors must serve food for the full two days during festival hours, 10 AM to 5 PM, to receive \$100 refund.
- Be sure to list your menu on the application. In case of duplications, we will contact you to develop mutually acceptable changes.
- There are a limited number of 110 volt, 30 amp electrical outlets available in the park; therefore, notify us of your needs as soon as possible and mark your application.
- Food court will be located on the west side of the park with access only from Scenic Drive.
- Please note **only the Art in the Pass committee will be allowed to sell drinks (including water, lemonade, juice, soft drinks, beer, etc.) at the festival.**
- The festival does not allow political campaigning, speeches or advertising.
- Be sure to send a SASE with your application. Images submitted will remain the property of Art in the Pass and may be used for publicity and affirmation purposes during and after the festival.
- The State of MS requires Art in the Pass to collect 7% sales tax and to pay in a single check. Please have your sales tax envelope and check, made out to Art in the Pass, ready between 3 and 5 PM on Sunday, April 5.

FEES & DEADLINES:

APPLICATIONS POSTMARKED BY...	CHECK	CHECK
January 30, 2009	\$250 per space (\$100 refund on 4/5/09 when sales tax check is collected)	\$15 per T-Shirt

HOSPITALITY AREA

A hospitality area will be available on Friday from 1 - 5 pm and Saturday and Sunday from 7 - 10am. Coffee, soft drinks, water and snacks will be available for artists and vendors.

SECURITY

Security is provided from 6 PM till 7 AM, however, Art in the Pass is not responsible for any damage which may occur to equipment or other material due to rain, wind, fire, theft, etc. Please make sure you bring enough weights to secure your tent or food trailer in the event of strong winds or storms. Vendors are responsible for the assembly and disassembly of all items.

DRIVING ON THE GRASS IN THE PARK IS STRICTLY PROHIBITED

AND MAY RESULT IN A FINE OF \$500

REGISTRATION & SET-UP:

- Vendors must check-in with the registration desk before beginning set-up to receive your Registration Packet. Registration will be at the Park in the Silent Auction Tent. Registration and set-up hours are Friday, April 3rd from 1 p.m. to 5:30 p.m. (please do not plan to setup early) and Saturday, April 4 from 7 to 9:30 a.m. Set-up must be complete by 9:30 a.m.
- If you are traveling/staying in a recreational vehicle, generators are not allowed at the festival site.
- Vendors bear the responsibility for all set-up and security needs for their area. The festival will not be responsible for loss, damage, or injury of any kind.

IMPORTANT THINGS TO KNOW:

- Although the park has a lot of large oaks, there are very few places where there is shade all the time. It is strongly recommended if you do not have a food trailer that you bring a tent.
- Parking is available very close to the Park. Please use this space and leave parking adjacent to the park available for patrons.

CHECK-OUT & DISMANTLING

- Absolutely no packing prior to 5 p.m. on Sunday. Vendors who pack early will not receive their refunds.
- Dismantling must be completed by 7 p.m. on Sunday, April 5, 2009.
- A **Festival Evaluation Form** will be handed out at registration. Please take a few moments to give us your ideas and input for future shows by completing the evaluation and returning it to the festival official that comes on Sunday between 3 and 5 p.m.

SALES TAX

- The Mississippi State Tax Commission requires that all vendors pay 7% tax. Sales Tax forms are included in your Registration Packet. The festival will collect sales tax on Sunday, April 5th, between 3 and 5 p.m. Checks should be made out to Art in the Pass with a note for "Tax Purpose" and placed in the tax envelope provided.

LOCAL PLACES TO STAY

Bed & Breakfast Accommodations:		Hotels & Casinos:	
Long Beach/Pass:	228-452-3080	Bay St. Louis: Budget Inn	228-467-9229
Red Creek B&B		Hollywood Casino & RV Resort	228-467-9257
Bay St. Louis:	228-467-5715	Gulfport:	
The Trust B&B		Island View Casino Resort	877-774-8439
Palm House	228-469-0040	Waveland: Coast Inn	228-467-8334
		Travel Express Inn	228-466-2605

Questions

Contact: Nila (Myl) Burmaster, Food Vendor Chairman..... 228-363-2630
 Julie & Richard O'Briant, Co-Chairs of Art in the Pass 228-452-2360
 or 228-342-0886

Email: info@artinthepass.com or artinthepass@bellsouth.net